** City of Alpine Gas – Department**

203 N. Apple

Alpine, TX 79830

Phone: 432-837-3437

Fax: 432-837-5257

Website: www.cityofalpinegas.com

**Request to Discontinue Gas Services**

**Personal Information:**

Customer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Service Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_

**Account Information:**

Account Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Meter Is To Be Turned Off:**

Turned Off – Meter Final: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Turned Off – Vacation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Turned Off – Transfer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Request**:

 I, hereby request the Gas Services for the above mentioned account be discontinued on the date noted. I further request that the security deposit for such account, less any final billing, be mailed to myself from the City, through regular mailing via the United States Postal Service, to the address given below:

**Forwarding Address:**

Customer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Customer Signature Date**

(\***Note: Accounts being placed on Vacation can only be off for 1 year maximum. Also, there is a $25.00 service charge to reconnect services from a vacation status and $25.00 service charge to transfer an account.)**